**BOARD OF REVIEW MEETING**

**October 26, 2022 at 4:00pm**

**LOCATION: Village Hall, 130 N Chestnut Street, Lower Level Boardroom (east rear entrance)**

https://us06web.zoom.us/j/88498478750?pwd=ZDJiT2d3dmtLZFJtSE05YjhXK3gvZz09

Meeting ID: 884 9847 8750
Passcode: 084825

**AGENDA**

1. Call meeting to order
2. Roll call
3. Confirmation of appropriate Board of Review and Open Meeting notices.
4. Verify that a member has met the mandatory training requirements
5. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law sec. 70.47(7)(af)
6. Finding and summary of Annual Assessment Report by Assessor's Office
7. Receipt of the Assessment Roll by clerk from the Assessor
8. Receive the Assessment roll and sworn statements by the clerk
9. Review the Assessment Roll and Perform Statutory Duties
    a. Examine the roll,
    b. Correct description or calculation errors,
    b. Add omitted property
    c. Eliminate double assessed property
10. Certify all corrections of error under sate law (sec. 70.43, Wis. Stats.)
11. Verify with the assessor that open book changes are included in the assessment roll
12. Allow taxpayers to examine assessment data
13. During the first two hours, consideration of:
    a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
    b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
    c. Requests to testify by telephone or submit sworn written statement,
    d. Subpoena requests, and Act on any other legally allowed/required Board of Review matters
14. Review notices of Intent to File Objection
15. Consider/act on scheduling additional Board of Review date(s)
16. Adjourn


**Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer**
**Posted at the Village Hall, Village Website, and the Ellsworth Public Library**
**Emailed to The Pierce County Journal (for information only)**