

**VILLAGE OF ELLSWORTH BOARD MEETING**  
**March 4, 2024 6:00pm**  
**130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)**

**Members Present:** President Beissel, Trustees Bench, Borner, Anderson, Neeley, Schutz and Hines.  
**Staff Present:** Administrator/Clerk-Treasurer Brad Roy, Director of Public Works Vick, Chief of Police Ladwig, Police Sergeant Van Nocker, Library Director Meyer (virtual), Attorney Loberg (virtual)  
**Others Present:** Kim Beebe, Dale Auckland, Todd Dolan, Brian Roemer and Peter Curtain from Ehlers (virtual), and multiple public virtually.

**MINUTES**

- 1. Meeting called to order at 6:00pm by President Beissel**  
The Pledge of Allegiance to the Flag was recited.
- 2. Approval of minutes – 2/5. MSC Borner/Hines to approve the minutes.** No further discussion. **Unanimous.**
- 3. Approve payments and deposits. MSC Schutz/Bench to approve the payments and deposits.** No further discussion. **Unanimous.**
- 4. Public comment on non-agenda items.** Schutz asked about the Ron Prindle property and an issue with an easement. A/C-T Roy responded that staff had just become aware of the issue and would work with Attorney Loberg on a solution.
- 5. Discuss/Approve MRD Group invoice(s) for 254 S. Chestnut St.** A/C-T Roy presented the invoices and confirmed that CBS Squared has approved the invoices. **MSC Borner/Neeley to approve the payments.** Schutz asked if the project is within the budget, A/C-T Roy responded that there have been no budgetary overages at this time. **Unanimous.**
- 6. Discuss/Approve Ehlers Water Utility Rate Study Phase 1 and beginning Phase 2.** Brian Roemer and Peter Curtin, from Ehlers, presented phase 1 of the Water Utility Rate Study. The review included analysis of revenues, expenditures, cash flow, and depreciation. The report showed that the current rates are inadequate and an increase will be necessary. The PSC rate calculation method was discussed. **MSC Hines/Borner to accept Phase 1 and move onto Phase 2.** No further discussion. **Unanimous.**
- 7. Discuss/Approve contract with All Croix Inspections for Building Inspector and Zoning Administrator services.** Todd Dolan presented the contract and permit price increases. **MSC Borner/Neeley to approve the contract.** No further discussion. **Unanimous.**
- 8. Discuss/Approve Senior Center Donation.** A/C-T Roy presented the \$2,700.00 donation. **MSC Neeley/Hines to approve the donation.** No further discussion. **Unanimous.**
- 9. Discuss/Approve Pierce County Economic Development Corporation Membership and Donation.** A/C-T Roy presented the request and that the Village has typically paid \$2,700.00 which is above the listed membership level. **MSC Schutz/Bench to defer this request to another meeting and get further clarification.** No further discussion. **Unanimous.**
- 10. Discuss/Approve Ellsworth Area Chamber of Commerce Cheese Curd Festival Donation.** Beissel abstains from vote and discussion. A/C-T Roy presented the request and that the Village has typically paid \$1,000.00. **MSC Hines/ Neeley to approve a donation of \$1,200.00.** No further discussion. **Unanimous.**
- 11. President's Report.** The President's report was presented.

**12. Committee/Commission meeting reports/recommendations.**

- a. **TID Joint Review Board**
- b. **Plan Commission**
  - The 2/5 Minutes meeting minutes were reviewed.
- c. **Board of Appeals**
- d. **Board of Review**
- e. **ETZ**
- f. **Water and Sewer**
  - The 2/21 Minutes meeting minutes were reviewed.
- g. **Street & Sidewalk**
- h. **Salary and Labor**
- i. **Parks, Recreation, & Development**
- j. **Finance, Purchasing, Buildings**
- k. **Public Safety**
- l. **Health, License, Welfare**
- m. **Solid Waste, Cable TV, Special Committee**
- n. **Cemetery**
- o. **Community Development Authority**

**13. Department Head Reports: Department activity/update**

- a. **Chief of Police presented his report.**
- b. **Director of Public Works presented his report.**
- c. **Administrator/Clerk/Treasurer presented his report.**
- d. **Library Director presented her report.**

**14. The committee will adjourn to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**MSC Borner/Schutz to adjourn to closed session. Roll Call Vote. Unanimous.**

**Crossing Meadows purchase offer**

**The board will remain in closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Discuss potential Ellsworth Bioenergy possible terms of any accompanying Memorandum of Understanding.**

**MSC Hines/Bench to reconvene into open session. Roll Call Vote. Unanimous.**

**No action was taken.**

**15. Adjournment. MSC Schutz/Hines to adjourn. Unanimous.**

**Respectfully submitted by Brad Roy, Administrator Clerk-Treasurer**