

VILLAGE OF ELLSWORTH BOARD MEETING
April 1, 2024 6:00pm
130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)

Members Present: President Beissel, Trustees Bench, Borner, Anderson, Neeley, Schutz and Hines.

Staff Present: Administrator/Clerk-Treasurer Brad Roy, Director of Public Works Vick, Chief of Police Ladwig, Attorney Loberg

Others Present: Jack McLoone, Donald Johnson, R. Rodriguez, J. Janick, Phillip Hakari, Paul Gerrard, Lisa Olson, Larry Langer, Kari Langer, Jeff Slocum, Kari Bloomfield, Mark Christopherson, Beulah Gutting, Jonathan Sherwood (CLA), Brian Roemer and Peter Curtain from Ehlers (virtual), and multiple public virtually.

MINUTES

1. Meeting called to order at 6:00pm by President Beissel

The Pledge of Allegiance to the Flag was recited.

2. Approval of minutes – ¾, 3/14, and 3/28. MSC Borner/Hines to approve the minutes. No further discussion. Unanimous.

3. Approve payments and deposits. MSC Hines/Neeley to approve the payments and deposits. No further discussion. Unanimous.

4. Public comment on non-agenda items. Comments regarding the Ellsworth Bioenergy SUP application were received from Donald Johnson, Brenda Huppert, Kari Bloomfield, Larry Langer, Beulah Gutting, and Lisa Olson.

5. Set Board of Review and Open Book Date. May 15th from 5pm to 7pm was selected.

6. MSC Borner/Hines to move agenda item 21 next. No further discussion. Unanimous.

7. Discuss/Possible Action on possible easement for property at 253 N Maple St. The property owner discussed the Village owned property that extends through his property. The Village Board directed Attorney Loberg and A/C-T Roy to draft an easement.

8. Discuss/Possible Action on the Ellsworth Senior Grad Night Donation Request. The Request was presented. **MSC Bench/Borner to donate \$200.00.** No further discussion. **Unanimous.**

9. Discuss/Possible Action on Pierce County Economic Development Association membership. The membership levels and benefits were discussed. **MSC Bench/Borner to approve Silver Level membership.** No further discussion. **Four in favor (Bench, Borner, Neeley, and Anderson), one oppose (Hines), Beissel abstains. Motion Passed.**

10. Discuss/Possible Action on an application for a Street Use Permit for the American Legion Post 204 for a Memorial Day parade on May 27, 2024 9:45 am to 10:10 am. The request was presented. **MSC Bench/Schutz to approve the request.** No further discussion. **Unanimous.**

11. Discuss/Possible Action on an application for Temporary Class “B”/ “Class B” Retailer’s License: Pierce County Fair on August 8th – 11th, 2024, for the Wine and Beer judging and Beer Garden, located at 364 North Maple St. The request was presented. **MSC Borner/Bench to approve the request.** No further discussion. **Unanimous.**

12. Discuss/Possible Action of an Original license to operate in the Village of Ellsworth for the sale of intoxicating liquor and/or fermented malt beverages for the period beginning April 9, 2024 through June 30, 2024. “Class A”: CAPL Retail LLC, dba Express Lane, 101 N. Maple Street. The request was presented. **MSC Bench/Hines to approve the request.** No further discussion. **Unanimous.**

- 13. Discuss/Possible Action on an application for Cigarette and Tobacco Product license for Licensing Period of April 9, 2024 through June 30, 2024. CAPL Retail LLC, dba Express Lane, 101 N. Maple Street. The request was presented. MSC Bench/Borner to approve the request. No further discussion. Unanimous.**
- 14. Discuss/Possible Action on an application for Temporary Class “B”/ “Class B” Retailer’s License: St. Francis School Gala on April 20th – 21st, 2024, located at 244 W. Woodworth St. The request was presented. MSC Hines/Neeley to approve the request. No further discussion. Unanimous (Beissel abstain).**
- 15. Discuss/Possible Action on an application for Temporary Class “B”/ “Class B” Retailer’s License: Ellsworth FFA Alumni on June 8th – 9th, 2024, Showdown in Curdtown, located at 364 North Maple St. The request was presented. MSC Schutz/Bench to approve the request. No further discussion. Unanimous (Beissel and Hines abstain).**
- 16. Discuss 2022 Financial Audit.** Village Auditor Jonathan Sherwood from CLA presented the 2022 Financial Audit. No action was taken.
- 17. Discuss/Possible Action on filing PSC Water Rate Application, presentation by Ehlers.** Brian Roemer and Peter Curtin from Ehlers presented the current water utility financial information and the PSC Rate application options. **MSC Borner/Neeley to submit the water rate application with the Grant and Piety Street project and to request a 4% rate of return.** No further discussion. **Unanimous.**
- 18. Discuss/Possible Action on Resolution 2024-01 converting public fire protection charge to the water bill.** The resolution was presented, detailing that the charge would go to all property owners in the Village. **MSC Borner/Neeley to approve Resolution 2024-01.** No further discussion. **Unanimous.**
- 19. Discuss/Possible Action on Special Assessments for 2024 utility projects.** Possible Special Assessments for the Grant and Piety Street project was presented. **MSC Borner/Hines to defer action.** No further discussion. **Unanimous.**
- 20. Discuss/Possible Action on Old Junior High site redevelopment RFP.** A/C-T Roy presented the draft RFP for residential development on the site. **MSC Schutz/Hines to amend the RFP to also consider commercial uses. Three in favor (Schutz, Hines, and Anderson), all others oppose. Motion Fails. MSC Bench/Borner to approve the draft RFP.** No further discussion. **Six in favor, one oppose (Schutz). Motion passed.**
- 21. Discuss/Possible Action on 2024 Impact Fees.** A/C-T Roy presented the currently suspended Impact Fees: Water - \$2,200, Police - \$180, Library - \$300, Parks - \$900. **MSC Borner/Neeley to reinstate the Impact fees.** No further discussion. **Unanimous.**
- 22. Discuss/Possible Action on 2023 Water Utility Consumer Confidence Report.** DPW Vick presented the report. **MSC Bench/Anderson to approve the report.** No further discussion. **Unanimous.**
- 23. President’s Report.** The President’s report was presented.
- 24. Committee/Commission meeting reports/recommendations.**

- a. **TID Joint Review Board**
 - b. **Plan Commission**
 - The 3/27/2024 minutes were presented.
 - c. **Board of Appeals**
 - d. **Board of Review**
 - e. **ETZ**
 - f. **Water and Sewer**
 - g. **Street & Sidewalk**
 - h. **Salary and Labor**
 - i. **Parks, Recreation, & Development**
 - j. **Finance, Purchasing, Buildings**
 - k. **Public Safety**
 - l. **Health, License, Welfare**
 - m. **Solid Waste, Cable TV, Special Committee**
 - n. **Cemetery**
 - o. **Community Development Authority**
 - The 3/28/2024 minutes were presented.
- 25. Department Head Reports: Department activity/update**
- a. **Chief of Police presented his report.**
 - b. **Director of Public Works presented his report.**
 - c. **Administrator/Clerk/Treasurer presented his report.**
 - d. **Library Director presented her report.**
- 26. Adjournment. MSC Borner/Bench to adjourn. Unanimous.**

Respectfully submitted by Brad Roy, Administrator Clerk-Treasurer