

**Community Development Authority Meeting
February 16, 2023 5:30pm
Village Hall downstairs board room, 130 N. Chestnut St. (East Rear Entrance)**

Committee Members present: Trustee Neeley (Chairperson), President Beissel, Birkel, Melstrom, Miller, and Bauer.

Board Members present: Trustees T. Hines and Austin

Staff present: Administrator/Clerk-Treasurer Roy

Minutes

- 1. Meeting called to order at 5:30pm by Chairperson Neeley.**
- 2. Approval of minutes: 1-19-2023. MSC Bauer/Miller** to approve the minutes. No further discussion. **Unanimous.**
- 3. Discuss downtown design guidelines.** Chris Holtkamp from UWRF presented the Downtown Design Guidelines process. The guidelines could be specific to defined areas, created as an overlay district. Goals are to make it reasonable, clear and easy for developers. The process will take approximately six months to complete. Members were directed to find area design aspects that they would like to incorporate into the design guidelines.
- 4. Adjourn. MSC Bauer/Birkel** to adjourn. No further discussion. **Unanimous.**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer