

## **Community Development Authority Committee Meeting**

**March 16, 2023 5:30pm**

**Village Hall downstairs board room, 130 N. Chestnut St. (East Rear Entrance)**

### **Minutes:**

**Members present: Laurie Neeley, Paul Bauer, Roxy Birkel, Kristi Miller, Mindy Anderson, Katy Melstrom**

**Others present: President Becky Beissel, Deputy Clerk Marcy Kopp**

1. Call to order at 5:33pm by Chairperson Neeley.
2. Approval of minutes: 2-16-2023. **MSC Bauer/Birkel. Unanimous**
3. Discuss downtown design guidelines.
  - Committee discussed priorities and examples for the Downtown Design Guidelines Project:
    - Highlight unique architecture on businesses and how to preserve it.
    - Window coverings for vacant buildings/businesses.
    - Using quality signage and lighting for store/business fronts.
    - New construction to have matching store/business fronts.
    - Back alleys having consistent surfaces throughout the lot (I.E. all asphalt or all cement)
    - Back alleys having more parking.
    - Ways to enforce yard maintenance.
    - Cable or satellite dish placement on buildings.
4. Adjourn. **MSC Birkel/Miller. Unanimous.**

**Respectfully submitted by Deputy Clerk Marcy Kopp**