VILLAGE OF ELLSWORTH BOARD MEETING
May 4, 2026, 6:00pm
130 N. Chestnut St. Lower-Level Boardroom (East Rear Entrance)

Members Present: President Beissel, Trustees Austin, Bench, Borner, D. Hines, T. Hines, and Traynor.
Staff Present: Administrator/Clerk-Treasurer Roy, Chief Ladwig, Library Director Meyer (virtual), Attorney Loberg, Engineer Evenson (virtual)

Others Present: Faye Albarado, Karen Meyer, Randy Brickner, Wade Olson, Bobbi Jo Olson, Andrew Harrington (press), and multiple citizens virtually.

MINUTES

1. Meeting called to order at 6pm.
2. Pledge of Allegiance to the Flag was recited.
3. Public comment on non-agenda items

   Faye Albarado spoke about the East End project raising concerns about the 14' sidewalks and parallel parking on Broadway St.

   Wade Olson spoke about the East End project raising concerns about the sidewalks and parking on Broadway St.

Consent Agenda – Possible Action:

4. Approve payments and deposits
5. Approve Village Board meeting minutes 4/6, 4/21
6. Approve Plan Commission meeting minutes 4/20
7. Approve CSM for Roger Kannel at 760 Crosstown Rd.
8. Approve Conditional Use Permit Amendment for The Poor Farm Event Center, at 760 Crosstown Rd.
9. Approve Temporary "Class B" Retailer's License for FFA Alumni "Showdown in Curdtown"
10. Approve Temporary Class "B"/ "Class B" Retailer's License: Pierce County Fair
    MSC Traynor/Bench to approve the consent agenda. No further discussion. **Motion carried, without a negative vote.**

New Business:

11. Discuss/Possible Action on the Request for Proposal documents for sale of 312 W. Main St. (Old Village Library).
    The draft Request for Proposal (RFP) to solicit proposals to purchase the property from the Village was presented. Previously, the Community Development Authority discussed priorities for the future use of the site which included maintaining architectural quality, compatibility with surrounding businesses, ensuring guaranteed value added to the tax roll, and encouraging a use that attracts a high volume of people. The draft RFP includes Introduction and Purpose, Property Description, Village Goals and Priorities, Conditions Governing the Sale of the Property, Submission Requirements, and Evaluation Criteria. Attorney Loberg recommended changes to the RFP regarding the final sale. President Beissel recommended adding additional historical photos. **MSC Borner/Austin** to approve the draft RFP for the sale of 312 W. Main St. with the recommendations from Attorney Loberg and President Beissel. No further discussion. **Motion carried, without a negative vote.**

12. Discuss/Possible Action on the MSA contract for the East End Industrial Park floodplain delineation
    Last fall the Village approved a contract with MSA to determine accurate floodplain boundaries in the East End Industrial District and submit the results to FEMA to officially amend the floodplain map. MSA has completed the study and submitted the findings to FEMA, but FEMA has requested additional information. Responding to FEMA is outside of the original agreement with MSA. MSA has estimated cost to provide the

necessary information to be no more than $2,000.00. **MSC T. Hines/Austin** to approve MSA completing the mapping with FEMA for no more than $2,000.00. No further discussion. **Motion carried, without a negative vote.**

13. Discuss/Possible Action on Grant and Piety Street Project Payments and Change Orders The application is in the amount of $204,260.11 and provides for retainage in accordance with contract documents. Work was completed from December 19, 2025, through April 16, 2026. **MSC Traynor/T. Hines** to approve the payment of $204,260.11. No further discussion. **Motion carried, without a negative vote.**

Reports:

14. President's Report. The President's report was presented.
15. Department Head Reports: Reports were presented/provided by Chief of Police, Library Director, Village Engineer, and Administrator/Clerk-Treasurer

Closed Session:

16. The Board adjourned to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **MSC Austin/Traynor** to adjourn to closed session. Roll Call Vote. **Motion carried, without a negative vote.**

    a. East End Industrial Park land purchase offer was presented and discussed
    b. 245 North Broadway Street property status was discussed

MSC Borner/Austin to reconvene to open session. Roll Call Vote. **Motion carried, without a negative vote.**

MSC Borner/Austin to approve the sale of the Village property in the East End Industrial Park, pending all necessary paperwork and signatures. No further discussion. **Motion carried, without a negative vote.**

MSC Bench/D. Hines to adjourn. **Motion carried, without a negative vote.**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer