Village of Ellsworth
BOARD OF REVIEW MEETING
May 19, 2026 4:00pm

LOCATION: Village Hall, 130 N Chestnut Street, Lower-Level Boardroom (east rear entrance)

Members present: Trustees T. Hines, D. Hines, Austin
Others present: Assessor Adam Kremer, Administrator/Clerk-Treasurer Brad Roy

MINUTES

1. Call meeting to order: Meeting to order at 4pm.
2. Roll call taken. Trustees T. Hines, D. Hines, Austin present.
3. Select Chairperson for BOR. **MSC Austin/D. Hines** to select T. Hines as Chair. **Motion carried, without a negative vote.**
4. Select Vice-chairperson for BOR. **MSC Austin/T. Hines** to select D. Hines as Vice-Chair. **Motion carried, without a negative vote.**
5. Confirmation of appropriate Board of Review and Open Meeting notices: Confirmed by Administrator/Clerk-Treasurer Roy.
6. Verify that a member has met the mandatory training requirements: Trustee T. Hines completed the mandatory training.
7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law sec. 70.47(7)(af): Ordinance 652, adopted 6/6/16
8. Finding and summary of Annual Assessment Report by Assessor's Office: Confirmed by Adam Kremer
9. Receipt of the Assessment Roll by clerk from the Assessor: Administrator/Clerk-Treasurer Roy in receipt of the roll from the County.
10. Receive the Assessment roll and sworn statements by the clerk: No statements received.
11. Review the Assessment Roll and Perform Statutory Duties
12. Examine the roll,
13. Correct description or calculation errors,
14. Add omitted property
15. Eliminate double assessed property.
16. Certify all corrections of error under sate law (sec. 70.43, Wis. Stats.): No corrections of error.
17. Verify with the assessor that open book changes are included in the assessment roll: No Open Book changes were made.
18. Allow taxpayers to examine assessment data: No taxpayers attended the meeting.
19. During the first two hours, consideration of:
20. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
21. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
22. Requests to testify by telephone or submit sworn written statement,
23. Subpoena requests, and Act on any other legally allowed/required Board of Review matters
24. No concerned property owners attended the meeting.
25. Review notices of Intent to File Objection: No notices were filed.
26. Consider/act on scheduling additional Board of Review date(s): No action was taken.

27. Adjournment: **MSC T. Hines**/**Austin** to adjourn the 2025 board of Review. (6pm**) Motion carried, without a negative vote.**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer