

VILLAGE OF ELLSWORTH BOARD MEETING
February 5, 2024 6:00pm
130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)

Members Present: President Beissel, Trustees Bench, Borner, Anderson, Neeley, Schutz and Hines.

Staff Present: Administrator/Clerk-Treasurer Brad Roy, Director of Public Works Vick, Chief of Police Ladwig, Library Director Meyer (virtual), Attorney Loberg

Public Present: Kim Beebe, Sean Hall, Lance Austin, Chase Melstrom, Jeff and Theresa Walber, Steven Hamilton, Christopher E. Beckler, Karen Meyer, Russ Kivineimi, and multiple virtually.

MINUTES

1. **Meeting called to order at 6:00pm by President Beissel**

The Pledge of Allegiance to the Flag was recited.

2. **Approval of minutes –1/03/2024 and 1/29/2024. MSC Borner/Hines to approve the minutes.**
No further discussion. **Unanimous.**

3. **Approve payments and deposits. MSC Schutz/Bench to approve the payments and deposits.**
No further discussion. **Unanimous.**

4. **Public comment on non-agenda items.** Sean Hall presented inaccurate claims being made online about his access to the Village. Steve Hamilton discussed the winter parking and signs notifying the public of the regulations. Chad Verville commented on the Old Junior High demolition noise and hours of operations. Jeff Walber commented on the current winter parking regulations and possibly suspending the regulations due to the weather.

5. **Discuss/Approve MRD Group invoice(s) for 254 S. Chestnut St.** A/C-T Roy presented the invoices and confirmed that CBS Squared has approved the invoices. **MSC Borner/Neeley to approve the payments.** No further discussion. **Unanimous.**

6. **Discuss/Approve a Temporary Class “B”/ “Class B” Retailer’s License: Ellsworth Fire Services Assoc. for March 23, 2024 Annual Chicken Feed Fundraiser located at 427 W. Spruce St.**

MSC Hines/Schutz to approve the permit. No further discussion. **Unanimous.**

7. **Discuss/Approve a Temporary Class “B”/ “Class B” Retailer’s License for the Ellsworth Area Chamber of Commerce Annual Ellsworth Cheese Curd Festival, June 21st and June 22nd, 2024, located at all of Crosscut St., all of Wall St., all of Broadway St., East End Park (including the pavilions and Log Cabin), Associated Bank Parking Lot, and the Alley East of Associated Bank.**

MSC Anderson/Bench to approve the permit. No further discussion. **Unanimous (Beissel abstain).**

8. **Discuss/Approve a Street Dance License for the Ellsworth Area Chamber of Commerce Annual Ellsworth Cheese Curd Festival, June 21st and June 22nd, 2024, located at all of Crosscut St., all of Wall St., all of Broadway St., East End Park (including the pavilions and Log Cabin), Associated Bank Parking Lot, and the Alley East of Associated Bank.**

MSC Borner/Neeley to approve the permit. No further discussion. **Unanimous (Beissel abstain).**

9. **Discuss/Approve a Street Use Permit for the Ellsworth Area Chamber of Commerce Annual Ellsworth Cheese Curd Festival, June 19th to June 23rd, for all of Crosscut St., all of Wall St. to Morse St. (leaving lane for emergency vehicle access), all of Broadway, alley way East of Associated Bank.**

MSC Neeley/Anderson to approve the permit. Hines questioned access for the property owners. Kim Beebe (Chamber of Commerce) confirmed that property owners are given access throughout the event. **Unanimous (Beissel abstain).**

10. **Discuss/Approve a Certified Survey Map for Mark Kelly. The property is located at 630 South Maple St., Village of Ellsworth, Pierce County, Wisconsin.**

MSC Hines/Bench to approve the CSM. No further discussion. **Unanimous.**

11. **Discuss/Approve a Certified Survey Map for Jason Heiss, agent on property located at 205 S. Utility St, Village of Ellsworth, Pierce County, Wisconsin.** Tom Judnic presented the CSM and the proposed use. **MSC Borner/Bench to approve the CSM.** No further discussion. **Unanimous.**

12. **Discuss/Approve a Variance and Certified Survey Map for Chris Beckler. The property is located at W6888 490th St., on property located in part of the SW 1/4 of the SW 1/4 of Section 20, Township 26 North, Range 17 West, Town of Ellsworth, Pierce County, Wisconsin.** Beissel presented the application and how the topography of the site and lot size will have a minimal impact on possible future development of the site. **MSC Bench/Hines to approve the CSM.** No further discussion. **Unanimous.**

13. **Discuss/Approve a Site Plan Review for proposed development by Xcel Energy. The property is located at 163 County Rd C, Village of Ellsworth, Pierce County, Wisconsin.** Russ Kiviniemi (Cedar Corporation) presented the building plans and utilities for the site. **MSC Hines/Borner to approve the Site Plan.** No further discussion. **Unanimous.**

14. **Discuss/Approve agreement with Cedar Corporation for up to \$5,000.00 to update the existing concept plans and cost estimates for East End utility and street improvements.** Russ Kiviniemi (Cedar Corporation) discussed that the Village initially applied for State funding in 2019 for the East End improvements, the funding was not received, and the project was not completed. A/C-T Roy discussed how TIF funds are likely available for a portion of the project and that updated estimates are needed. Kiviniemi presented additional State funding sources that can be applied for. **MSC Hines/Neeley to approve the agreement with Cedar Corporation.** No further discussion. **Unanimous.**

15. **Discuss/Approve travel to Bigadan facilities by Village representatives.** Beissel presented the possibility of Board Members touring Bigadan facilities. Borner stated he has concerns about the costs for the travel and that he believes that A/C-T Roy should be part of any trip. Bench also has concerns about the costs. Schutz expressed a concern about the accuracy of the tour with Bigadan knowing of the trip. Borner stated that the trip should include speaking to surrounding neighbors to get a description of the impacts. A-C/T Roy stated that the trip will help to clear up any assumptions of the project. There is money budgeted for economic development that would be appropriate for the travel and can cover the anticipated costs. **MSC Bench/Neeley to approve travel for two Board Members and the Administrator/Clerk-Treasurer with costs not to exceed \$8,000.00 and following the trip a report is to be given in a public setting.** No further discussion. **Approved. Six in favor and one oppose (Schutz).**

16. **President's Report.** The President's report was presented.

17. Committee/Commission meeting reports/recommendations.

- a. **TID Joint Review Board**
- b. **Plan Commission**
- c. **Board of Appeals**
- d. **Board of Review**
- e. **ETZ**
- f. **Water and Sewer**
- g. **Street & Sidewalk**
 - The January 25 meeting minutes were reviewed.
- h. **Salary and Labor**
- i. **Parks, Recreation, & Development**
- j. **Finance, Purchasing, Buildings**
- k. **Public Safety**
- l. **Health, License, Welfare**
 - The January 25 meeting minutes were reviewed.
- m. **Solid Waste, Cable TV, Special Committee**
- n. **Cemetery**
- o. **Community Development Authority**
 - The January 18 meeting minutes were reviewed.

18. Department Head Reports: Department activity/update

- a. **Chief of Police presented his report.**
- b. **Director of Public Works report was presented.**
- c. **Administrator/Clerk/Treasurer presented his report.**
- d. **Library Director presented her report.**

- 19. Closed Session:** The Village Board will adjourn to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation. The legal consultation will be on the property located at 245 N. Broadway Street. **MSC Borner/Hines** to adjourn to closed session. Roll Call Vote. **Unanimous.**

Meeting will reconvene into open session to take or announce action, if any and if appropriate, and to consider other agenda items.

MSC Hines/Neeley to reconvene into open session. Roll Call Vote. **Unanimous.**

No action was taken.

- 20. Adjournment. MSC Schutz/Neeley** to adjourn. **Unanimous.**

Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer