

**VILLAGE OF ELLSWORTH BOARD MEETING**  
**March 6, 2023 6:00pm**  
**130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)**

**Members Present:** President Beissel, Trustees T. Hines, Anderson and Neeley; D. Hines and Borner via zoom.

**Staff Present:** Public Works Director Brad Vick, Administrator/Clerk-Treasurer Brad Roy

**Others attending:** Ann Wells, Maribeth Cole, Sean Hall; Kim Beebe, Sarah Nigbor (Press) and one other via zoom.

**MINUTES**

1. **Meeting called to order at 6pm by President Beissel.**

**The Pledge of Allegiance to the Flag was recited.**

2. **Approval of minutes – 2/6 and 2/16. MSC Borner/Neeley** to approve the minutes. No further discussion. **Unanimous.**
3. **Approve payments and deposits. MSC T. Hines/Neeley** to approve payments and deposits. No further discussion. **Unanimous.**
4. **Public comment on non-agenda items.** Sean Hall presented concerns about the Cheese Curd Festival and asked the Village Board to revoke the Street Use Permit previously approved. Ann Wells and Maribeth Cole spoke of concerns about their water and private wells outside of the Village limits and the possibility of the Village expanding water service to their property's.
5. **Discuss and approve agreement with UW-River Falls for the development of Downtown Design Guidelines in the amount of \$2,500.** President Beissel presented the agreement and described the Downtown Design Guidelines. Trustee T. Hines had questions about how the guidelines would be implemented. T. Hines presented concerns about the cost to property owners. President Beissel explained that the design guidelines were part of the approved Comprehensive Plan. **MSC Borner/Anderson to approve the agreement. Motion approved with 3 votes in favor and one opposed (T. Hines).**
6. **Discuss and Approve Market & Johnson February invoices for 388 W. Main Street.** No action taken.
7. **Updates on Change Order Requests for New Library Project.** No action taken.
8. **Discuss/Approve Cedar Corporation agreement of \$25,450.00 for Demolition Landfill Plan Modification and Closure Documents. MSC T. Hines/Neeley to approve the agreement.** Public Works Director Vick answered questions about the scope of work. **Unanimous.**
9. **President's Report.** President Beissel presented her report.
10. **Committee/Commission meeting reports/recommendations.**
  - a. **TID Joint Review Board**
  - b. **Plan Commission**
  - c. **Board of Appeals**
  - d. **Board of Review**
  - e. **ETZ**
  - f. **Water and Sewer**
  - g. **Street & Sidewalk**
  - h. Trustee Anderson reviewed the 2/6/2023 minutes.

- i. **Salary and Labor**
    - Trustee D. Hines reviewed the 2/8/2023, 2/9/2023, 2/15/2023 and 2/16/2023 minutes.
  - j. **Parks, Recreation, & Development**
  - k. **Finance, Purchasing, Buildings**
  - l. **Public Safety**
  - m. **Health, License, Welfare**
    - Trustee reviewed the 2/6/2023 minutes.
    - Application for Temporary Class "B"/ "Class B" Retailer's License: St. Francis School for the St. Francis School Gala on April 22, 2023 located at 244 West Woodworth St. **MSC D. Hines/T. Hines to approve the Class B license.** No further discussion. **Unanimous.**
    - Application for Temporary Class "B"/ "Class B" Retailer's License: Ellsworth FFA Alumni for the Showdown in Curdtown NTPA, WTPA on June 10<sup>th</sup> with a rain date on June 11<sup>th</sup>, 2023, located at 364 N. Maple St. (Grandstand). **MSC T. Hines/Neeley to approve the Class B license.** No further discussion. **Unanimous.**
  - n. **Solid Waste, Cable TV, Special Committee**
  - o. **Cemetery**
  - p. **Community Development Authority**
    - Trustee Neeley reviewed the 2/6/2023 minutes.
- 11. Department Head Reports:** Department activity/update
- a. Chief of Police Ladwig presented his report.
  - b. Director of Public Works Vick presented his report.
  - c. Administrator/Clerk/Treasurer Office Roy presented his report.
  - d. Library Director report was presented.
- 12. MSC T. Hines/Neeley** to adjourn to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Unanimous after roll call vote.**

**Crossing Meadows purchase offers**

**MSC Anderson/T. Hines** to reconvene into open session to take or announce action, if any and if appropriate, and to consider other agenda items. **Unanimous after roll call vote.**

**MSC T. Hines/Neeley to accept the Mahn Funeral Home offer with the condition that the purchasers to pay for surveying.** No further discussion. **Unanimous.**

**13. Adjournment**

**Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer**