

**VILLAGE OF ELLSWORTH BOARD MEETING**  
**June 5, 2023 6:00pm**  
**130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)**

**Members Present:** President Beissel, Trustees Bench, Borner, Anderson, Neeley, Schutz and Hines.  
**Staff Present:** Administrator/Clerk-Treasurer Brad Roy, Public Works Director Vick, Chief of Police Ladwig, and Library Director Meyer

**Public Present:** Russ Kivinielli, Sina Hill, Jessica Bradley, Dale Auckland, Karen Meyer, Dan Reis, Kim Beebe, and Sarah Nigbor (press).

**MINUTES**

1. **Meeting called to order at 6pm by President Beissel.**

**The Pledge of Allegiance to the Flag was recited.**

2. **Approval of minutes – 5/1 and 5/31. MSC Borner/Hines** to approve the minutes with a change to the public comment item on 5/1. No further discussion. **Unanimous.**
3. **Approve payments and deposits. MSC Borner/Hines** to approve payments and deposits. No further discussion. **Unanimous.**
4. **Public comment on non-agenda items.** No comment
5. **Select July Village Board meeting date and time. MSC Schutz/Hines** to move the July meeting date to July 10 at 6pm. No further discussion. **Unanimous.**
6. **Discuss/Approve Resolution 2023-5 authorizing a Direct Charge Public Fire Protection.** The Public Fire Protection charge was presented and the recommendation of the Water and Sewer Committee. Currently the charge is paid from the tax levy and the 2023 charge is \$213,171, which is determined by the PSC. The charge can be moved from the tax levy and become a direct charge on residents and utility customers. The PSC will require a Conventional Rate Case study if the Village makes Public Fire Protection a direct charge. **MSC Borner/Bench** to charge the full Public Fire Protection charge to all utility customers and to use the Equivalent Meters Method. **Unanimous.**
7. **Discuss/Approve Resolution 2023-6 Authorizing General Obligation Bond for 2023 Capital Equipment and Projects not to exceed \$500,000.** The bond amount and associated projects were presented and discussed. **MSC Hines/Anderson** to approve Resolution 2023-6. No further discussion. **Unanimous.**
8. **Discuss/Approve the Site Assessment Grant contract for Old Junior High demolition.** The Site Assessment Grant contract and award amount of \$150,000 were presented and discussed. **MSC Bench/Neeley** to approve Site Assessment Grant contract. No further discussion. **Unanimous.**
9. **Discuss/Approve Market and Johnson Invoice for 388 W. Main St.** The invoice was presented and details the last payment of the new library remodel. **MSC Anderson/Schutz** to approve the payment to Market and Johnson. No further discussion. **Unanimous.**
10. **Discuss/Approve Utility paperless/email billing option and Automatic ACH payment option.** The Village can begin offering paperless/email billing and direct ACH payments of utility bills. The options will be voluntary. **MSC Bench/Borner** to approve the paperless billing and automatic payment options. No further discussion. **Unanimous.**
11. **Discuss/Approve Police Mutual Aid agreement with the Village of Spring Valley.** Chief Ladwig present the agreement and how it is intended to provide the each community police staffing

and support during large community events. **MSC Schutz/Hines** to move to approve the Mutual Aid Agreement with the Village of Spring Valley. No further discussion. **Unanimous.**

- 12. Discuss/Approve Annual Liquor License and Beer License Renewals for Licensing Period of July 1, 2023 through June 30, 2024.** The Annual Liquor License Renewal applications were presented. Jessica Bradley, Sina Hill and Dan Reis spoke about their reasons for including “temporary” outdoor areas in the application. The Board questioned how the areas would be used and how the Village would be notified prior to any “event”. The applicants responded that the areas would be used for short time periods and that they are willing to give notice to the Village prior to the event. The timeframe for notices will be established by Village staff. **MSC Bench/Hines** to approve the annual liquor license applications as presented. No further discussion. **Unanimous.**
- 13. Discuss/Approve Annual Dance License Applications for Licensing Period of July 1, 2023 through June 30, 2024.** The Annual Dance License applications were presented. **MSC Bench/Hines** to approve the annual dance license applications. No further discussion. **Unanimous.**
- 14. Discuss/Approve Annual Cigarette and Tobacco Product license Renewal Applications for Licensing Period of July 1, 2023 through June 30, 2024.** The Annual Tobacco License applications were presented. **MSC Schutz/Neeley** to approve the annual tobacco license applications. No further discussion. **Unanimous.**
- 15. Discuss/Approve CBS Squared, Inc. engineering proposal for slurry project in the amount of \$7,800.** Public Works Director Vick presented the proposal and project to the Board. **MSC Borner/Hines** to approve the engineering proposal. No further discussion. **Unanimous.**
- 16. Accept resignation of Kenny Manfred Plan Commission.** **MSC Anderson/Neeley** to accept the resignation of Kenny Manfred. President Beissel thanked him for his time and commitment to the Village. **Unanimous.**
- 17. Discuss/Approve 2021 Financial Audit.** Administrator/Clerk-Treasurer Roy presented the audit and overall financial position of the Village. The 2022 audit has begun, and it is anticipated to be completed in September. **MSC Borner/Neeley** to approve the 2021 Financial Audit. No further discussion. **Unanimous.**
- 18. President’s Report.** The President’s report was presented.
- 19. Committee/Commission meeting reports/recommendations.**
  - a. **TID Joint Review Board**
  - b. **Plan Commission**
    - **Public Hearing of the review and recommendation of a Certified Survey Map for Xcel Energy, Tim Mauseth (agent) on property owned by Jeff Hines/Hines Auction Service, Inc.** The property is located at 107 County Rd C, in part of the NE ¼ of the NE ¼, Section 20, T26N, R17W, Village of Ellsworth, Pierce County, Wisconsin. The CSM for Xcel Energy was presented. The location and use were discussed. **MSC**

**Bench/Borner** to approve the CSM. No further discussion. **Unanimous.**

- c. **Board of Appeals**
  - The 5/1/2023 minutes were reviewed.
- d. **Board of Review**
  - the 5/10/2023 minutes were reviewed.
- e. **ETZ**
- f. **Water and Sewer**
  - The 5/10/2023 minutes were reviewed.
- g. **Street & Sidewalk**
  - The 5/18/2023 minutes were reviewed.
- h. **Salary and Labor**
- i. **Parks, Recreation, & Development**
- j. **Finance, Purchasing, Buildings**
- k. **Public Safety**
- l. **Health, License, Welfare**
  - The 5/31/2023 minutes were reviewed.
- m. **Solid Waste, Cable TV, Special Committee**
  - The 5/31/2023 minutes were reviewed.
- n. **Cemetery**
- o. **Community Development Authority**
  - The 5/18/2023 minutes were reviewed.

**20. Department Head Reports: Department activity/update**

- a. **Chief of Police presented his report.**
- b. **Director of Public Works presented his report.**
- c. **Administrator/Clerk/Treasurer presented his report.**
- d. **Library Director presented her report.**

**21. Adjournment. MSC Borner/Bench to adjourn. Unanimous.**

**Respectfully submitted by Brad Roy, Administrator/Clerk-Treasurer**