

**VILLAGE OF ELLSWORTH, WISCONSIN
BOARD PROCEEDINGS
3/31/2020**

This meeting is taking the place of the regular April 6th board meeting. Due to the direction of Governor Tony Evers, 6 feet apart requirement, we will be limiting attendance due to space available

Pres. Gerald DeWolfe called the meeting to order at 5:00 p.m. in the Board Room located in Village Hall.

Members Present: Trustees Dick Hines; Curt Wandmacher; Rick Sweig; Michael J. Steele; Neil Gulbranson; Lance Austin

Staff Present: Clerk/Treas.; Peggy Nelson

Others Present: Republican Eagle; Ashley Rezachek, The P.C. Journal; John McLoone, Nicole Stewart

Pres. DeWolfe lead the Pledge of Allegiance to the Flag

Pres. DeWolfe informed the board that the closed session agenda item would be moved to the end of the agenda due to no representation from Public Administration Assoc. due to the Stay at Home Order.

APPROVAL OF MINUTES:

MSC Sweig/Steele to accept minutes of meeting 3/2/20 and 3/26/20 as submitted. Unanimous.

APPROVAL OF BILLS:

MSC Wandmacher/Gulbranson to approve payment of vouchers submitted for audit to date. Unanimous.

#36406, 36535-36454, auto and p-card payments

General fund - \$ 41,013.42

Water fund - 4,417.01

Sewer fund - 8,903.16

Public comment on non-agenda items:

Trustee Hines commented that with the virus and Stay at Home order he did not feel there could be a fair and balanced election, absentee voting is fine but it don't get the people to come out to vote, stating he felt something needed to be done. Pres. DeWolfe agreed. Clerk Nelson advised that the Village has no power over elections.

Spring Yard Clean-Up date:

April 25th . May 2nd, additional Demo Site Hours M-F 12p.m.-8p.m., Sat. 4/27 & 5/4 8a.m. . 4p.m.

Village pickup of biodegradable bags purchased at the Village Hall on 5/4.

Organizational Village Board meeting date:

April 21, 2020, 7:00 p.m.

Approve regular Operator License applications for Heidi Meadows. Jocelyn Griggs, Bettina Vold:

MSC Hines/Austin to grant license. Unanimous.

Approve Second Amendment to Member's Long-Term Contract for Use of The West Central WI Biosolids Facility:

MSC Wandmacher/Gulbranson to approve. Unanimous.

Adopt Resolution #2020-02 Declaring a Public Health Emergency in Response to the Covid-19

Coronavirus:

MSC Steele/Austin to adopt. Unanimous.

COMMITTEE REPORTS/RECOMMENDATIONS:

Finance, Purchasing, Buildings: 3/31 Trustee Wandmacher

New shop/police building bids:

MSC to award low bid to Marawood Construction, Marshfield, WI, in the amount of \$308,900.00.

Unanimous. MSC Gulbranson/Wandmacher to use Impact Fees from water of approx. \$109,434, Police approx. \$8,997 and \$75,000 from sewer fund to contribute to cost of building. Unanimous.

Plow truck quotes:

MSC Wandmacher/Steele to approve one-ton truck from Ellsworth Ford, sander, bed and light package from Universal Truck, total \$63,281. Unanimous.

Health, License, Welfare: 3/31 Trustee Rick Sweig

MSC Sweig/Hines to approve the following Temporary Class "B"/"Class B" -Retailer's License. Unanimous.

MSC Sweig/Gulbranson to approve the following Dance License. Unanimous.

MSC Sweig/Wandmacher to approve the following Street Use Permits. Unanimous.

-Ellsworth FFA Alumni Temporary Class "B"/"Class B" -Retailer's License for NTPA/WTPA Showdown in Curd Town 6/13/20-6/14/20

-Ellsworth Area Chamber of Commerce Temporary Class "B"/"Class B" Retailer's License for Cheese Curd Festival 6/26/20-6/27/20

-Ellsworth Area Chamber of Commerce Special Event Dance License for Cheese Curd Festival 6/24/20-6/28/20

- Ellsworth Area Chamber of Commerce Street Use Permit for Cheese Curd Festival 6/24/20-6/28/20
- Pierce County Fair Committee Temporary Class "B" Retailer's License for Moto Cross Event 7/24/20
- Pierce County Fair Committee Temporary Class "B" /"Class B" Retailer's License for P.C. Fair Wine and beer Judging Event 8/13/20
- Pierce County Fair Committee Temporary Class "B"/"Class B" Retailer's License for P.C. Fair 8/13/20 - 8/16/20
- Ellsworth Farmer's Market Street Use Permit June 4 - Sept. 24, 2020

MSC Sweig/Wandmacher to amend the ordinance to allow Clerk-Treas. to issue after approval by the Police Dept. Unanimous.

Designation/ordinance change for issuance of Regular Operator License per State law change (Act 166) 3/3/20

Department Head Reports:

Chief of Police: (Written report)

-239 calls for service for March, 46 traffic, 16 citations, 5 arrests including Probation

Public Works Director: (written report)

- New shop/police building came in under bids
- Biosolids contract extension is so engineers can plan and borrowing for upgrades when and if needed
- Main St. water valves replacement; CBS Squared engineering firm starting to design and layout specs for the replacement and forward application to Safe Drinking Water Fund for possible forgiveness monies. Valves will need to be replaced before next years pavement upgrade. Est. valve cost \$240,000
- 2021 Main St; Street & Sidewalk meeting needed to discuss spot curb and gutter replacement, storm sewer inlets replacement or rebuilding and sidewalk replacement if done as part of the State project or done as a Village project
- Employees have been split in 2 groups, reason being to continue operations of the water and wastewater utilities in case any employee would come down with the virus, only half would be quarantined

Clerk-Treas.

No report

Library Director:

-Submitted written report and annual report, on file

The Board intends to go into closed session under Section 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility which require a closed session, the Board will go back into open session and take action on the closed session items, if required, and regular board meeting items.

- Approve proposed employment with Village Administrator/Clerk-Treas.
- Approve Village Administrator/Clerk-Treas. job description
- Approve WRS Agent change

5:23 p.m. MSC Hines/Sweig to go into closed session, roll call vote taken, unanimous.

5:34 p.m. MSC Wandmacher/Gulbranson to go back into open session, roll call vote taken, unanimous.

MSC Steele/Austin to hire Nicole Stewart to fill Administration/Clerk-Treas. position effective May 2, 2020, start date 4/20/2020. Unanimous.

MSC Gulbranson/Sweig to approve Village Administrator/Clerk-Treasurer Job Description. Unanimous.

MSC Sweig/Austin to approve Employment Contract with Nicole Stewart, Village Administrator/Clerk-Treasurer. Unanimous.

MSC Gulbranson/Wandmacher to approve Nicole Stewart as Designation of Agent for Department of Employee Trust Funds effective 5/1/2020. Unanimous.

Board of Review members agreed to leave meeting date of April 27th, 4-6 p.m., as previously set by Assessor.

Set a Salary & Labor meeting date of 4/21, 2 p.m., to address Clerk-Treas. position transition/compensation

Adjournment:

MSC Hines/Sweig, 5:36 p.m. Unanimous.

Respectfully submitted:

Peggy A. Nelson-Clerk