

**VILLAGE OF ELLSWORTH BOARD MEETING
March 1, 2021 7:00 p.m.**

130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)

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**Due to the direction of Governor Tony Evers, in person attendance will be limited to space available.
Everyone is welcome to join the meeting via Zoom.**

Minutes

1. Call to Order at 7:00 p.m. by Village President DeWolfe.

Members Present: Trustees Austin, Beissel, Gulbranson, Steele and Wandmacher

Staff Present: Village Administrator/Clerk-Treasurer Stewart, Public Works Director Engeset, Interim Public Works Director Huppert, Chief Ladwig, Library Director Meyer (Appeared Remotely)

Others Present: Village Attorney Bob Loberg, Sean Lentz from Ehlers, Zoom Meeting Participants

Pledge of Allegiance to the Flag was recited.

2. Approval of minutes – 2-01-2021 & 02-16-2021: MSC Gulbranson/Beissel to approve the 02-01-2021 and 02-16-2021 meeting minutes. Unanimous.

3. Approve payments and deposits: MSC Wandmacher/Austin to approve payments and deposits. Unanimous.

4. Public comment on non-agenda items: Trustee Austin made a public comment regarding scheduling for police officers.

5. Review and possibly accept a bid for the issuance of \$823,000 Taxable General Obligation Promissory Note, Series 2021A to refinance outstanding Village debt. Sean Lentz from Ehlers presented a Sale Day Report for \$1,111,000 Taxable General Obligation Promissory Notes, Series 2021 A. The interest rate came in at 1.48%. **MSC (Steele, Austin) to proceed with accepting the bid for \$1,111,000 Taxable General Obligation Promissory Note. Unanimous.**

6. Approve directing Bond Trust Services to send out a call notice for the prepayment and redemption of the outstanding \$1,365,000 Taxable General Obligation Corporate Purpose Bonds, Series 2012A: MSC Gulbranson/Wandmacher to approve directing Bond Trust Services to send out a call notice for the prepayment and redemption of the outstanding bonds. **Unanimous.**

7. Renting the Seyforth Building for the Spring Election: MSC Beissel/Austin to approve renting the Seyforth Building for the Spring Election. **Unanimous.**

8. Resolution 2021-01 Expressing Support for WCWBF Request for IUP Revisions: MSC Steele/Wandmacher to approve Resolution 2021-01 Expressing Support for WCWBF Request for IUP Revisions. **Unanimous.**

9. Spring yard debris clean-up dates: April 24th through May 1st. Pick up will be on May 3rd.

10. Organizational Board meeting date April 20th, 7:00 p.m.

11. Committee/Commission meeting reports/recommendations:

A. Plan Commission

B. Board of Appeals

- Reviewed February 24th meeting minutes.

C. ETZ

- Reviewed February 17th meeting minutes.

D. Water and Sewer

E. Street & Sidewalk

- Reviewed February 25th meeting minutes.
- North Grant Street speed reducing measures and/or placement of new signs: The committee is getting more information on traffic patterns and sign updates.

F. Salary and Labor

- Reviewed February 25th meeting minutes.
- Possible action on hiring a Full-Time Public Works Employee per the Salary and Labor Committee's recommendation: **MSC** Gulbranson/Wandmacher to make applicant number three the next Public Works Department employee after background and physical completed successfully as determined by Interim Public Works Director and Administrator Stewart. **Unanimous.**

- Possible action on hiring a Full-Time Police officer per the Salary and Labor Committee's recommendation: **MSC** Gulbranson/Wandmacher to authorize Chief Ladwig to perform a physical and psychological background on candidate number three if that fails then same to number one.

Unanimous.

- Possible action on authorizing the Salary and Labor Committee to authorize the hiring of a Part-Time Office Assistant: **MSC** Beissel/Steele to authorize the Salary and Labor committee authority to hire a Part-Time Office Assistant. **Unanimous.**

G. Parks, Recreation, & Development

H. Finance, Purchasing, Buildings

- Reviewed February 11th meeting minutes.

I. Public Safety: Update provided regarding meeting and ambulance services.

J. Health, License, Welfare

- Original Alcohol Beverage Retail License Application for Marr Family Enterprise LLC dba Hank's Cantina, 305 W Main St. for license period expiring 06/30/2021, Agent Melissa Marr: **MSC** Wandmacher/Austin to table until the Personal Property is paid for that location, the current license holder for that address surrenders license and payment for the meeting is made.

Unanimous.

- Original Alcohol Beverage Retail License Application for Landmark Services Cooperative dba Ellsworth Cenex, 610 E. Main St. for license period expiring 06/30/2021, Agent Amanda Brenner: **MSC** Gulbranson/Beissel to approve the original alcohol beverage retail license application for Landmark Services Cooperative dba Ellsworth Cenex, 610 E. Main St. for license period expiring 06/30/2021, Agent Amanda Brenner. **Unanimous.**

- Cigarette and Tobacco Product license applications for license period expiring 06/30/2021: **MSC** Gulbranson/Beissel to approve the license for Landmark Services Cooperative dba Ellsworth Cenex. **Unanimous.**

K. **Solid Waste, Cable TV, Special Committee**

L. **Cemetery**

M. **Community Development Authority**

12. Department Head Reports: Department activity/update

A. Chief of Police: Reviewed submitted monthly report.

B. Director of Public Works/Zoning Administrator: Reviewed submitted monthly report.

C. Administrator-Clerk/Treas.: Reviewed submitted monthly report.

D. Library Director: Reviewed submitted monthly report.

MSC Beissel/Wandmacher to go into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. **Unanimous** after a roll call vote.

13. Closed Session: The Village Board adjourned to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation. The legal consultation was regarding the property located at 245 S. Broadway Street.

MSC Wandmacher/Beissel to go into open session. **Unanimous** after a roll call vote.

Meeting reconvened into open session to take or announce action, if any and if appropriate, and to consider other agenda items.

MSC Beissel/Steele to go into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Competitive or Bargaining Reasons. **Unanimous** after a roll call vote.

14. Closed Session: The Village Board adjourned to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) Competitive or Bargaining Reasons. Deliberating of or negotiating for purchase of the BMO Bank Building.

MSC Wandmacher/Austin to go into open session. **Unanimous** after a roll call vote.

Meeting reconvened into open session to take or announce action, if any and if appropriate, and to consider other agenda items.

No action taken except to adjourn.

15. Adjournment: The meeting adjourned at 8:28 p.m.

Respectfully submitted by Nicole Stewart Administrator/Clerk-Treasurer

