

**VILLAGE OF ELLSWORTH BOARD MEETING
July 12, 2021 7:00 p.m.**

130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)

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Minutes

1. Call to Order at 7:00 p.m. by Village President Rebecca Beissel.

Members Present: Trustees Lance Austin, Scott Feuerhelm (via Zoom), Michael J. Steele, Dale Hines, Mindy Anderson and Andrew Borner

Staff Present: Village Administrator/Clerk-Treasurer Stewart, Mike Huppert and Tiffany Meyer

Others Present: Village Attorney Bob Loberg, six in person audience members, and virtual Zoom meeting participants

Pledge of Allegiance to the Flag was recited.

10-minute discussion limit on all agenda and non-agenda items per Roberts Rules of Order, the Village Board may suspend this rule if deemed necessary, no board action may be taken on non-agenda items

2. Approval of minutes – 06-07-2021: MSC Steele/Austin to approve the meeting minutes as presented. **Unanimous.**

3. Approve payments and deposits: MSC Borner/Anderson to approve the payments and deposits as presented. **Unanimous.**

4. Public comment on non-agenda items: Larry Murphy made a public comment on who should sign

the approved CSMS. Administrator/Clerk-Treasurer Stewart stated that the Village forms are being updated and can include on it the process for who signs and when.

5. UWRF Representative Presentation on Updating the Comprehensive Plan: Chris Holtkamp made the presentation. The estimated cost is \$11,000. **MSC** Borner/Austin to move forward with the process of updating the Comprehensive Plan. **Unanimous.** Administrator/Clerk-Treasurer was directed to see if any grants are available for this type of work.

6. Ayres Associates Inc. New Library Project Presentation: Jodi Nelson provided the presentation. The design showed updates to approximately 11,500 square feet and it was noted that fire suppression would be included in the project. The Village Board discussed the next steps in the process and asked questions they had related to the project.

7. Village President and Trustee Manual: Administrator/Clerk-Treasurer Stewart provided a new section to the manual for the Village Board to review.

8. Committee Mission Statement Handouts: No action taken.

9. Transfer 2% Fire Dues to Ells. Fire Service Assoc.: Trustee Steele abstained from voting. **MSC** Austin/Hines to approve transferring 2% Fire Dues to the Ellsworth Fire Service Association. **Unanimous.**

10. Authorizing the Administrator/Clerk-Treasurer to Rename the P-Card Credit Card accounts: **MSC** Steele/Borner to authorize the Administrator/Clerk-Treasurer to rename the P-Card Credit Card accounts. **Unanimous.**

11. Property Assessment Revaluation for the 2022 Assessment Year: **MSC** Steele/Hines to approve the property assessment revaluation for the 2022 assessment year. **Unanimous.**

12. Jason Marks- Street Dance License and Street Use Permit application for E. Wall Street, 08/20/2021-08/21/2021, 5:00 p.m.-1:00 a.m.: **MSC** Austin/Steele to approve the Street Dance License and Street Use permit application for E. Wall Street, 08/20/2021-08/21/2021, 5:00 p.m. to 1:00 a.m. **Unanimous.**

13. Ordinance No. 691: An ordinance to Amend Section 10.06(4) of the Municipal Code of the Village of Ellsworth: Village President Beissel read the Ordinance. **MSC** Steele/Borner to adopt Ordinance #691. **Unanimous.**

14. Resolution Awarding the Sale of \$1,230,000 General Obligation Corporate Purpose Bonds, Series 2021B: Ehlers Representative Josh Low reviewed the bond process, bids received and the updated resolution. **MSC** Steele/Austin to approve Resolution 2021-08 Awarding the Sale of \$1,190,000 General Obligation Corporate Purpose Bonds, Series 2021B. **Unanimous.**

15. Ayres Associates Inc. proposal of work for the WEDC Grant: Referred to the Finance Committee and to have Attorney Loberg review the proposal.

16. Resolution 2021-07 Amending Resolution 2019-03 Creating the Community Development Authority of the Village of Ellsworth, Wisconsin: **MSC** Austin/Hines to approve Resolution 2021-07 Amending Resolution 2019-03 Creating the Community Development Authority of the Village of Ellsworth. **Unanimous.**

17. Water Quality Trading Agreement: Village of Ellsworth and Matthew Bekkum: MSC Steele/Austin to approve the Water Quality Trading Agreement with Matthew Bekkum. **Unanimous.**

18. Water Quality Trading Agreement: Village of Ellsworth and Thomas and Theresa Springett: MSC Steele/Borner to approve the Water Quality Trading Agreement with Thomas and Theresa Springett. **Unanimous.**

19. Committee/Commission meeting reports/recommendations:

A. Plan Commission

7:30 p.m.

- To discuss approval of the James and Vicki Langer Certified Survey Map, Town of Trimble, which falls into the Extraterritorial Subdivision and Platting Boundary of the Village of Ellsworth on the following property: Part of the Northeast ¼ of the Northeast ¼ of Section 12, Township 26 North, Range 18 West, Town of Trimble, Pierce County, WI: **MSC Hines/Borner** to approve the CSM for the Langer property as presented. **Unanimous.**
- To discuss approval of the Mary Oneil, Ryan Oneil representative of the land, Certified Survey Map, N5070 County Road C, Town of Ellsworth, which falls into the Extraterritorial Subdivision and Platting Boundary of the Village of Ellsworth on the following property: Located in parts of the SE ¼ of the SW 1/4 of Section 21, Township 26 North, Range 17 West, Town of Ellsworth, Pierce County, WI: **MSC Hines/Anderson** to follow the recommendation of the Plan Commission and approve the Mary Oneil, Ryan Oneil representative of the land CSM. **Unanimous.**
- To discuss a petition from Michael Wilson, 176 W. Cope Street, for a Conditional Use Permit, for the provisions of Chapter 46.03(7) (a) (4) (e), to allow for a second unattached garage where the principal dwelling already has a garage on the following property: Lot 6 GEORGE'S ADDITION & W ½ LOT 7 GEORGES ADD, Section 19, Town 26 N, Range 17 W, QTR 40 SE, QTR 160 NE LOT 6 GEORGES ADDITION Village of Ellsworth. Pierce County, Wisconsin. **MSC Hines/Austin** to follow the Plan Commission direction for Cope Street, Conditional Use Permit for Mr. Wilson to do his unattached garage. **Unanimous.** The Plan Commission direction was to follow Ordinance #655 and the set back requirements.

B. Board of Appeals

C. ETZ

D. Water and Sewer

E. Street & Sidewalk

F. Salary and Labor

- Reviewed the 06-14-2021 meeting minutes.
- Village of Ellsworth Personnel Handbook Updates and/or Revisions
- **MSC Hines/Austin** to have counsel follow up on co-insurance medial payout.

G. Parks, Recreation, & Development

H. Finance, Purchasing, Buildings

I. Public Safety

J. Health, License, Welfare

K. **Solid Waste, Cable TV, Special Committee**

L. **Cemetery**

M. **Community Development Authority**

- Reviewed the 06-17-2021 Meeting Minutes.

20. Department Head Reports: Department activity/update

A. Chief of Police Ladwig submitted a monthly report.

B. Director of Public Works Huppert reviewed his monthly report.

C. Administrator-Clerk/Treas. Stewart reviewed her monthly report.

D. Library Director Meyer reviewed her monthly report.

MSC Hines/Austin to go into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation. The legal consultation will be on the property located at 245 S. Broadway Street. **Unanimous** after a roll call vote.

21. Closed Session: The Village Board adjourned to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. Conferred with legal counsel who either orally or in writing advised governmental body on strategy to be adopted with respect to current or likely litigation. The legal consultation was on the property located at 245 S. Broadway Street.

Meeting will reconvene into open session to take or announce action, if any and if appropriate, and to consider other agenda items.

MSC Hines/Austin to go into open session. **Unanimous** after a roll call vote.

MSC Borner/Austin to direct the Village attorney to initiate court action to obtain a court order to raze the building at 245 S. Broadway Street. **Unanimous.**

22. Adjournment: **MSC Steele/Austin** to adjourn. **Unanimous.**

Respectfully submitted by Nicole Stewart Administrator/Clerk-Treasurer