

**VILLAGE OF ELLSWORTH BOARD MEETING
March 7, 2022 7:00 p.m.**

130 N. Chestnut St. Lower Level Boardroom (East Rear Entrance)

**Join Zoom Meeting
<https://us06web.zoom.us/j/85142059463>**

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Meeting ID: 851 4205 9463**

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Minutes

1. Call to Order remotely by Village President Beissel at 7:00 p.m.

Members Present: Trustees Mindy Anderson, Michael Steele, Lance Austin, Andrew Borner, Dale Hines, and Scott Feuerhelm

Staff Present: Village Administrator/Clerk-Treasurer Stewart, Police Chief Ladwig, Public Works Director Vick, Library Director Meyer (Remotely)

Others Present: Village Attorney Lars Loberg, In Person Audience Members, and Zoom Meeting Participants

Pledge of Allegiance to the Flag

10-minute discussion limit on all agenda and non-agenda items per Roberts Rules of Order, the Village Board may suspend this rule if deemed necessary, no board action may be taken on non-agenda items

2. Approval of minutes – 02-07 & 02-22: MSC Austin/Borner to approve the minutes of February 7th and February 22nd. Unanimous.

3. Approve payments and deposits: MSC Borner/Hines to approve payments and deposits. Unanimous.

4. Public comment on non-agenda items: None

5. Appointment of Donna Taranto as a Poll Worker for the Village of Ellsworth for the term of January 1, 2022 through December 31, 2023: MSC Hines/ Anderson to appoint. Unanimous.

6. American Legion Post 204 Application for Street Use Permit on May 30, 2022 from 9:45 a.m. to 10:15 a.m. for a Memorial Day parade: MSC Austin/Hines to approve the application for American Legion Post 204. Unanimous.

7. Comprehensive Plan Update: Village President Beissel provided an update on the process and the dates of the Town Hall Meetings and Land Use Workshop.

8. Committee/Commission meeting reports/recommendations:

A. Plan Commission

- Reviewed the February 10th & 24th meeting minutes.

- a. Petition from Richard Sweig, 404 Pleasant Ave., Village of Ellsworth, for a Conditional Use Permit, the provisions of Chapter 46.03(7) (a) (4) (e), to allow for a second unattached garage where the principal dwelling already has a garage on the following property:

404 Pleasant Ave.
ELLSWORTH, WI 54011
Village of Ellsworth
Pierce County, Wisconsin
Parcel Number 121-01047-0500

MSC Hines/Austin to approve the petition from Richard Sweig, 404 Pleasant Ave., Village of Ellsworth, for a Conditional Use Permit, the provisions of Chapter 46.03(7) (a) (4) (e), to allow for a second unattached garage where the principal dwelling already has a garage on the following property:

404 Pleasant Ave.
Ellsworth, WI 54011
Pierce County, WI
Parcel Number 121-01047-0500.

Unanimous.

- b. Discussion and possible action on changes in the permitted uses of the Light Industrial District and Business Park District
 - i. **Ordinance #698 Adding Aquaponics to be a Permitted Use:** Ordinance read into the record by Administrator/Clerk-Treasurer Stewart. **MSC Austin/Feuerhelm to approve Ordinance 698. Unanimous.**
- c. Site plan and architectural design plan approval of a aquaponic operational facility, childcare daycare center and office facility application submitted by Controlled Environmental Farm Inc. The property owner Robin Ellsworth LLC, located at 598 W Lucas Lane, Ellsworth, WI 54011. This property is located within the Crossing Meadows Business Park of the Village of Ellsworth. **MSC Borner/Austin to approve the site plan and architectural design plan approval of a aquaponic operational facility, childcare daycare center and office facility application submitted by Controlled Environmental Farm Inc. The property owner Robin Ellsworth LLC, located at 598 W Lucas Lane, Ellsworth, WI 54011. This property is located within the Crossing Meadows Business Park of the Village of Ellsworth. Unanimous.**

- Reviewed the March 7th meeting minutes.

a. Review and approval of the LeAllan and Mary Jo Huppert Certified Survey Map with Jared Murphy as an authorized representative, Town of Trimble, which falls into the Extraterritorial Subdivision and Platting Boundary of the Village of Ellsworth on the following property:

Located in part of the NE ¼ of the SW ¼ of Section 24, Township 26 North, Range 18 West, Town of Trimble, Pierce County, WI

Motion Hines/Austin to approve the LeAllan and Mary Jo Huppert Certified Survey Map with Jared Murphy as an authorized representative, Town of Trimble, which falls into the Extraterritorial Subdivision and Platting Boundary of the Village of Ellsworth on the following property:

Located in part of the NE ¼ of the SW ¼ of Section 24, Township 26 North, Range 18 West, Town of Trimble, Pierce County, WI. **Motion Amended** Hines/Austin to include allowing Scott Feuerhelm to sign in Becky's absence. **Unanimous.** Trustee Feuerhelm signed the map after approval at the meeting.

B. Board of Appeals

- Reviewed February 10th & March 3rd meeting minutes.

C. ETZ

D. Water and Sewer

- Trustee Steele reviewed the March 7th meeting minutes.
- Trustee Steele reviewed the Hach Quote. **MSC** Feuerhelm/Austin to approve the software.

Unanimous.

- Trustee Steele reviewed the PFAS sampling. **MSC** Hines/Borner to approve the sampling through the DNR for PFAS. **Unanimous.**

E. Street & Sidewalk

- Reviewed the February 24th meeting minutes.
- Ordinance #697 making changes to the ATV and UTV ordinances in the areas of hours of operation, head gear exemptions and age of operation: **MSC** Hines/Austin to approve Ordinance #697.

Unanimous.

F. Salary and Labor

- Reviewed the March 3rd meeting minutes
- Accept Foreman's request to be demoted from Foreman: **MSC** Hines/Anderson to accept Foreman's request to be demoted from Foreman. **Unanimous.**
- Public Works Lead Positions: Tim Rundle will be offered the Lead Position for Water and Sewer. Brady Murphy will be offered the Lead Position for Public Works. The lead position pays \$75 per month. **MSC** Austin/Hines to split the Foreman position into two lead positions as listed with names in minutes above and pay as listed in minutes above. **Unanimous.**
- Annual Health Savings Account Payroll Deduction Authorization: Administrator/Clerk-Treasurer Stewart explained the draft form. **MSC** Hines/Feuerhelm to accept the Annual Health Savings Account Payroll Deduction Authorization form and plan. **Unanimous.**
- Direct Deposit Authorization: **MSC** Hines/Borner that we do Direct Deposit authorization for are employees. **Unanimous.** The Administrator/Clerk-Treasurer's office has time to implement the new format.
- Performance Review Forms: **MSC** Borner/Austin to use the Performance Review Forms. **Unanimous.** The Department Heads will be completing reviews of staff by June 1st and

Administrator/Clerk-Treasurer Stewart will work on getting the form into an electronic format.

G. Parks, Recreation, & Development

H. Finance, Purchasing, Buildings

I. Public Safety

J. Health, License, Welfare

- Application for Temporary Class "B" / "Class B" Retailer's License: Ellsworth FFA Alumni for June 11, 2022 12:00 p.m. through June 12, 2022 11:59 p.m. with a rain date of June 12, 2022 for the Showdown in Curdtown NTPA/WTPA located at the grandstands of 364 N. Maple Street. **MSC** Feuerhelm/Austin to approve. **Unanimous.**

K. Solid Waste, Cable TV, Special Committee

L. Cemetery

M. Community Development Authority

9. Department Head Reports: Department activity/update

A. Chief of Police Ladwig reviewed his submitted monthly report.

B. Director of Public Works Vick reviewed his submitted monthly report.

C. Administrator-Clerk/Treas. Stewart reviewed her submitted monthly report.

D. Library Director Meyer remotely reviewed her submitted monthly report.

The Village Board did not go into closed session.

10. Closed Session: The Village Board will adjourn to closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g) conferring with counsel. Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation. The legal consultation will be on the property located at 245 N. Broadway Street.

Meeting will reconvene into open session to take or announce action, if any and if appropriate, and to consider other agenda items.

11. Adjournment: MSC Feuerhelm/Steele to adjourn. **Unanimous.**

Respectfully submitted by Nicole Stewart Administrator/Clerk-Treasurer

Posted at the Village Hall, Village Website, and the Ellsworth Public Library

Emailed to The Pierce County Journal