

**VILLAGE OF ELLSWORTH, WISCONSIN
BOARD PROCEEDINGS
5/6/2019**

Pres. DeWolfe called the meeting to order at 7:00 p.m. in the Board Room located in Village Hall.

Pledge of Allegiance to the Flag

Members Present: Trustees Curt Wandmacher; Rick Sweig; Michael J. Steele; Neil Gulbranson; Lance Austin; Dick Hines

Staff Present: Clerk/Treas.; Peggy Nelson, Chief of Police; Eric Ladwig, Library Director; Tiffany Meyer

Others Present: Attorney Lars Loberg, Pierce County Herald; Rachel Helgeson, several others (list on file)

APPROVAL OF MINUTES - April 1, 2019 Regular Meeting and April 16, 2019 Organizational Meeting:
MSC Hines/Steele to approve minutes as submitted. Unanimous.

APPROVAL OF BILLS:

MSC Steele/Gulbranson to approve payment of vouchers submitted for audit to date. Unanimous.

#34900-34920, 34958-34960, 35002-35059, auto and P-Card payments

General fund - \$194,978.41

Water fund - 126,006.31

Sewer fund - 251,667.83

Public comment on non-agenda items:

None

Patrick Leib address board in regard to Building Permits required for temporary accessory structures:
Not in attendance

Paula Groom, P.E. WI DOT – USH 10/65 project and timeline:

Paula addressed the board and group present with an update, preliminary project overview. Anticipated work on State Highways in Ellsworth will consist of two related projects that will be completed in the same construction year, looking to move the projects up from 2023-24 to 2021. One of the projects is resurfacing Hwy 65 from Hwy 10/65 intersection north to the fairgrounds, other is resurfacing Hwy 10 from Hwy 65 to N. Beulah St. Hwy will be raised 1-1 1/2 inches. A variety of road improvements will be made to enhance safety and functionality which includes curb ramps to meet ADA compliance and overhead sign replacement. Project includes parking lanes on Hwy 10, a State Municipal Agreement will be established for the parking lanes as this cost is the responsibility of the Village, approx. \$85,000-\$90,000. KL Engineering will be completing the design phase by July 1, 2019, preliminary design and State Municipal Agreement finalized Oct. 2019. Project life is 10-15 years. State does not cover utilities, street lights or sidewalks, would be Village cost if replacement is needed. Another public meeting will be scheduled for 2020, at which time comments will be taken. Pres. DeWolfe thanked Paula for attending the meeting with an update, suggesting concerned citizens contact their legislative representatives in Madison to finalize budget to move project forward.

Approve Regular Operator License for Kayla Kruse, Herbert Mueller:

MSC Hines/Sweig to approve. Unanimous.

Adopt Ordinance #673, amend Section 1.10 of Municipal Code WI Public Records Board approved a General Records Schedule Adoption for Village:

MSC Wandmacher/Gulbranson to adopt. Unanimous.

COMMITTEE REPORTS/RECOMMENDATIONS:

Plan Commission: 4/15 Trustee Rick Sweig

Approve a Conditional Use Permit to JD Walter LLC, 167 W. Main St., for Trinity Arrow (wood casket assembly), to allow Light Industrial use in a Commercial District:

MSC Sweig/Austin to approve for Trinity Arrow. Unanimous.

Board of Appeals: 4/17

Approved a sign height variance to Nilssen's Foods Inc.

Finance, Purchasing, Buildings: Trustee Curt Wandmacher

4/9 - committee met with auditor to review 2018 Financial Statements and TID Reports.

MSC Steele/Wandmacher to accept. Unanimous.

4/30 – committee met with Sean Lentz from Ehler's to review 5-yr. capital expense (2020-24) spreadsheet, future borrowing and 2019 borrowing of \$700,000. 2019 borrowing will increase the Village mill-rate \$31 on a \$100,000 home. Sean will put together figures and send to Clerk showing the impact of borrowing \$1,2,3,4 and 5 million for a Library Plan Project along with the increase on the Village mill-rate.

MSC Wandmacher/Steele to approve the committee minutes. Unanimous.

Public Safety: 4/17 Ambulance Operating Committee

Board Rep. Dick Hines reported that the service will start charging a flat \$100 fee for all contracted standbys at events. Bank accounts will be moved to CCF Bank. Next meeting 7/16.

Health, License, Welfare: 5/6 Trustee Curt Wandmacher

MSC Wandmacher/Sweig to approve the following license/applications. Unanimous

■ Ellsworth Hubber's Baseball Team Class "B" (6-month beer) Retailer's License for 5/7/19-10/7/19 (20 and

under on premise)

■ Indianhead Oil Co., LLC, Holiday Stationstore #481 5/14/19-6/30/2019
Cigarette License and "Class A" Retail License

■ Jama Investments LLC, 305 W. Main St., trade name change from The Hub to Cedric's Grill & Tap

■ Street Use Permit Application for Ellsworth Farmer's Market (W. Crosstown Ave., Hwy 10 to E. Wall St.)
June 6-Sept. 26, 2019

■ Street Use Permit Application for Bernard's Classic Cruisers Car Show (N. Broadway St. & E. Wall St.)
Aug. 24, 2019

■ East End Street Dance 8/3/19-8/4/19
Street Use Permit Application
Dance License Application

■ Pierce County Fair Committee (20 & under on premise)
Temporary Class "B"/"Class B" Retailer's License for Moto Cross Event 7/27/19
Temporary "Class B" Retailer's License for P.C. Fair Wine & Beer Judging Event 8/8/19
Temporary Class "B"/"Class B" Retailer's License for P.C. Fair 8/8/19 - 8/11/19

Set meeting date for May 20, 5:00 p.m. to review license applications for July 1 renewal date.

Department Head Reports:

Chief of Police:

-Working on Spring clean-up, 12 compliance checks
-April; 252 calls, 52 traffic, 10 citations, 11 arrests
-Recognized Jennifer Wagner 5 years of service and Eric Van Nocker 1 year of service

Approve hire of Cory Van Effen part-time officer: **MSC Hines/Austin to approve. Unanimous.**

PWD/Zoning Adm.: written report submitted

-Insurance adjuster decided last week only option was to replace the generator at the Wastewater Treatment Plant
-Portable generator delivered waiting for B&B to install
-Strickland St. water; CBS Squared engineering firm nearing completion of plans for directional boring of new main
-Plow truck; new rear-end/differential has been installed, parts \$1600 plus installation which was done by a Village employee
-Snowblower; main auger went out, replacing at cost of \$6000

Library Director: Written report submitted

-Presented an infographic sheet on the annual report submitted
-Informed board members that the Library staff, Friends of Library, and board members are waiting for a decision from the Village Board, giving them direction to move forward.

Adjournment:

MSC Sweig/Hines to adjourn the meeting at 7:51 p.m. Unanimous.

Respectfully submitted:

Peggy A. Nelson-Clerk